

Bylaws of Elkford Curling Centre (the "Society")

PART 1 – DEFINITIONS AND INTERPRETATION

Definitions

1.1 In these Bylaws:

"Act" means the Societies Act of British Columbia as amended from time to time;

"Board" means the Directors of the Society;

"Bylaws" means these Bylaws as altered from time to time;

"Curling Season" means from September to August of every year;

"Voting Member" means a member with the right to vote.

Definitions in Act apply

1.2 The definitions in the Act apply to these Bylaws.

Conflict with Act or Regulations

1.3 If there is a conflict between these Bylaws and the Act or the Regulations under the Act (the "Regulations"), the Act or the Regulations, as the case may be, prevail.

PART 2 – MEMBERSHIP

Admission

2.1 A person may apply to the Board for membership in the Society, and the person becomes a Member on the Board's acceptance of the application.

2.2 The amount of the annual membership fees, and any other fees, to join the Society will be determined by the Board.

Rights and Obligations

2.3 Each Member must submit a completed Society's membership application to the Society.

2.4 Prior to participating in the Society each Member must pay his or her annual membership fees, league fees and any other fees (the "Society Fees"), as determined by the Board, and by any dates set by the Board.

2.5 Each Member must uphold the Constitution of the Society and must comply with these Bylaws.

Not in Good Standing

2.6 A member is not in good standing when:

(a) that member has not fully paid his or her Society Fees for the Curling Season;

(b) that member does not uphold or contravenes the Constitution or these Bylaws; or

(c) on application to the Board, the Board has made a determination of that member's standing.

Classes

2.7 Membership in the Society shall be divided into the following classes:

(a) (i) "Adult Curler Member" is a member who is the age of majority and participates in the Society's activities;

(ii) An Adult Curler Member in good standing is a Voting Member.

(b) (i) "Minor Curler Member" is a member who is under age of majority and participates in the Society's activities;

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- (ii) A Minor Curler Member in good standing and who is the age of sixteen (16) or over is a Voting Member;
- (iii) A Minor Curler Member in good standing and who is under the age of sixteen (16) is not a Voting Member.
- (c) (i) "Honourary Member" is a member who is the age of majority and participates in the Society's activities;
- (ii) An Honourary Curler Member in good standing is not a Voting Member.

Terminations

- 2.8 A person ceases to be a member of the Society in any one of the following ways:
- (a) At the end of the Curling Season;
 - (b) By delivering his or her resignation in writing to the Society;
 - (c) On his or her death; or
 - (d) On termination of his or her membership after a determination by the Board.

PART 3 – MEETINGS OF MEMBERS

Meeting Notice

- 3.1 A notice of meetings must state the nature of any business, date, time and location of the meeting to every Voting Member with an email address or by regular mail at least seven (7) days immediately before the meeting and be posted on the Society's website and/or notice board.
- 3.2 A meeting of members may be held by a Deem Meeting accordance to the Act.

Quorum

- 3.2 The quorum for the transaction of business at a meeting of members is 15 or 20%, whichever is greater.

Voting

- 3.3 A Voting Member is entitled to one vote only.
- 3.4 Proxy voting is not permitted.
- 3.5 Voting is in person by a show of hands or by ballot if requested by a Voting member.

PART 4 – DIRECTORS

Number of directors on Board

- 4.1 The Society must have no fewer than six (6) and no more than ten (10) directors.

Election or appointment of Directors

- 4.2 At each Annual General Meeting, the Voting Members are entitled to vote for the election or appointment of Directors must elect or appoint the Board.

Term of the Director

- 4.3 A Director's term will be two (2) years starting May 1 and ending April 30 of each two-year term.

Removal of the Director

- 4.4 (a) A Director may be removed from office by unanimous resolution of the balance of the Directors of the Society.

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- (b) A Director removed under this provision may be reinstated at a members’ meeting.

Directors may fill casual vacancy on Board

- 4.5 The Board may, at any time, appoint a member as a Director to fill a vacancy that arises on the Board as a result of the resignation, death or incapacity of a Director (the “Outgoing Director”) during the Outgoing Director’s term of office.

Term of appointment of director filling casual vacancy

- 4.6 Director appointed by the Board to fill a vacancy ceases to be a director at the end of the unexpired portion of the term of office of the Outgoing Director.

Directors payment of expenses

- 4.7 The Board may reimburse Directors for any reasonable expenses related to the Society.

PART 5 – DIRECTORS’ MEETINGS

Calling directors’ meeting

- 5.1 A Directors’ meeting may be called by the President or by any 2 other Directors.

Notice of Directors’ meeting

- 5.2 At least seven (7) days’ notice of a Directors’ meeting must be given unless all the Directors agree to a shorter notice period.

Quorum of Directors

- 5.3 The quorum for the transaction of business at a Directors’ meeting is a majority of the Directors.

PART 6 – BOARD POSITIONS

Election or appointment to Board Positions

- 6.1 After the election of Directors, the election of Board Positions will be held and if any Board Position is vacant, the Directors will meet within 72 hours to elect that position.

PART 7 – REMUNERATION OF DIRECTORS AND SIGNING AUTHORITY

Remuneration of directors

- 7.1 The Society will not pay remuneration for being a Director;

Signing Authority

- 7.2 A contract or other record to be signed by the Society must be signed on behalf of the Society
- (a) by the President, together with one other director,
 - (b) if the President is unable to provide a signature, by the Vice-President together with one other director,
 - (c) if the President and Vice-President are both unable to provide signatures, by any 2 other Directors, or
 - (d) in any case, by one or more individuals authorized by the Board to sign the record on behalf of the Society.

Part 8 – FINANCE

Financial Year

- 8.1 The financial year of the Society shall end on the May 31 on every year.

Investments

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8.2 Investment must only be in a term or daily interest bearing account.

Borrowing

8.3 Borrowing must first be approved by the members by ordinary resolution.

Part 9 – OPERATIONS

Policy Manual

9.1 The Society shall operate under the guidelines of a policy manual with all amendments requiring approval by the Board and documented in the meeting minutes (the “Policy Manual”).

9.2 The Policy Manual will be published electronically on the Society’s website and a copy may be posted on the Society’s notice board.

9.3 The Policy Manual must provide direction to the Society for the following:

- (a) Society structure
- (b) Society Operations
- (c) Directors Duties
- (d) Committee & Volunteer Duties

9.4 The Policy Manual may provide additional directions.

Part 10 – ACCESS TO RECORDS

Public Accessing Records

10.1 The public may only have access to the financial statements of the Society and the Director and Member meeting minutes of the Society.

10.2 Members may have access to personal contact information to allow them to contact other members related to participation in Society’s activities.

10.3 The public and Member access may not include any other document or records, not mentioned in 10.1 and 10.2.

Meeting Minutes

10.4 Director and member meeting minutes will be published electronically on the Society’s website and a copy may be posted on the Society’s notice board.